

**POLICY NUMBER: SSCPOL034:3****POLICY TITLE: Student Supervision**

Supersedes: SSCPOL034:2

Release Date: January 2020

Review Date: January 2021

**1. PURPOSE & SCOPE**

To ensure students are supervised during their allocated class times, class breaks, onsite and off-site class activities.

This policy applied to all Skillset Senior College Limited (SSC) Staff across all campuses.

**2. DEFINITIONS**

[NESA](#) The NSW Education Standards Authority (NESA) (replaced the Board of Studies, Teaching and Educational Standards NSW (BOSTES) on 1 January 2017).

**3. REFERENCES**

- 3.1. [Children and Young Persons \(Care and Protection\) Act 1998](#)
- 3.2. [Education Act 1990 No 8 \(NSW\)](#)
- 3.3. [P 084](#) Excursions Policy

**4. POLICY****Duty of Care**

SSC supports the philosophy that all students are capable of exercising control over their own lives with degrees of support that may be afforded by the SSC staff and Skillset Ltd staff

SSC has a system in place as defined in the [Children and Young Persons \(Care and Protection\) Act 1998](#) in relation to supervision, with specific reference to protocols and guidelines, including risk management, for students undertaking on-site and off-site activities.

**On-Site Supervision**

All students whilst on the property of SSC will be afforded supervision by staff in the breaks and during class time. This does not mean that a staff member will always have full view of every student throughout the school day. SSC is an adult learning environment, which means that a staff member will be present and supervision may be direct or indirect.

All students 16 or over are permitted to leave the campus during official breaks, or with permission of a staff member. Students under 16 require written authority from a parent/ guardian to be allowed to leave the college premises during school hours. No-off site supervision is provided during break times, unless the students are participating in an official school activity.

**Off-Site Supervision**

- 5.5 Staff accompany students whenever they leave the College property for a class activity, as detailed in: Excursions Procedure refer SOPSSC005.

Authorised by: Abbey Barrett

Position: SSC Head of College

Date: January 2020